



Time and Date

10.00 a.m. on Wednesday 31st August 2011

Place

Committee Rooms 2 & 3, Council House, Coventry

Public Business

1 Apologies and Substitutions

2 Declarations of Interests

3 Minutes

- (a) To agree the minutes of the meeting held on 9th August 2011 (attached)
- (b) Matters Arising

4 Overview and Scrutiny Management

The following matter is reported to Scrutiny Co-ordination Committee, in accordance with paragraph 2.6.4 of the City Council's Constitution, it being responsible for the overall co-ordination of the Overview and Scrutiny function and related responsibilities:

Cabinet/Cabinet Member Items of Urgent Public Business

NUCKLE (Phase 1) – Submission of Best and Final Bid to Department for Transport

The Cabinet considered the above report at their meeting on 16th August 2011, the Chair of the Scrutiny Co-ordination Committee attended the Cabinet meeting and agreed that the decision was urgent and that call-in should not apply. In accordance with paragraph 4.5.3.1 of the Council's Constitution, the report is presented to the Scrutiny Co-ordination Committee to inform them of the reasons for urgency, that being to enable submission of the bid to the Department for Transport by the required deadline.

Report of the Director of City Services and Development (attached to assist Members in understanding the reason for urgency)

5 Transformation Programme – Year Three Reviews

Joint report (attached)

6 Transformation Programme – Partnership Progress Report 2011

Report of the Assistant Chief Executive (attached)

7 Annual Performance Report 2010/2011

To review how performance issues arising from the end of year performance report (presented to Council at their meeting on 28th June 2011) are being addressed in the Scrutiny Work programme and identify any additional issues to be included in the Work Programme.

Report of the Assistant Chief Executive (attached)

8 Council Forward Plan

To review the Council Forward Plan and Identify any issues for inclusion in the Scrutiny Work Programme (attached)

9 Scrutiny Work Programmes 2011/2012

To review and approve the scrutiny work programmes following initial meetings of the Boards and all Scrutiny Members (attached)

10 Outstanding Issues

There are currently no outstanding issues.

11 Meeting Evaluation

To discuss and evaluate the effectiveness of the meeting.

12 Any other items of public business which the Chair decides to take as matters of urgency because of the special circumstances involved.

Private Business

Nil

**Bev Messinger, Director of Customer and Workforce Services, Council House,
Coventry**

22nd August 2011

Notes:

1) Contact - The person to contact about the agenda and documents for this meeting is Michelle Salmon, Council House, Coventry. Telephone: 024 7683 3065 or email michellesalmon@coventry.gov.uk. Alternatively information about this meeting can be obtained from the following web link: <http://cmis.coventry.gov.uk/CMISWebAdmin/meetings/Meetings.aspx>

2) Substitutes – Council Members who are not able to attend the Meeting should notify Michelle Salmon Tel: 024 7683 3065 as soon as possible and no later than 9.00 a.m. on the day of the meeting, giving their reasons for absence and the name of the Council Member (if any) who will be attending the meeting as their substitute.

3) Scrutiny members who have an interest in any report referred to at this meeting, but who are not a member of this Committee are invited to notify the Chair by 12 noon on the day before the meeting that they wish to speak on a particular item. The Member must indicate to the Chair their reason for wishing to speak and the issue(s) they wish to raise.

Membership: Councillors Blundell, Foster, Lakha, Lancaster, Mrs Lucas (Chair), McNicholas (Deputy Chair), M. Mutton, Ruane, Sawdon, Taylor and Welsh

Please note: a hearing loop is available in all committee rooms.

If you require a British Sign Language interpreter for this meeting OR if you would like this information in another format or language please contact us:-

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